

# 28<sup>th</sup> Annual GREAT HARTFORD CRAFT EXPOSITION

## Registration Application for Saturday - November 10, 2012



On Saturday - November 10, 2012, the GFWC Hartford Women's Club will host 120 exhibitors for the Great Hartford Craft Exposition at Hartford Union High School, 805 Cedar Street, Hartford, Wisconsin. The Expo is from 9 AM to 3 PM; set-up begins at 6 AM. The expo is held in conjunction with the Hartford Lions Club Pancake Day.

**ENTRY RULES:**

1. Special request for booth location are assigned by application date received & paid basis.
2. No phone or hand delivered applications accepted.
3. Submit three photos of your craft. The Expo Committee will screen applications and assign booth locations.
4. Submit payment with application and a self-addressed, stamped envelope. Checks can be made payable to: GFWC Hartford Women's Club. Confirmation and photos may not be returned to you without a self-addressed, stamped envelope.
5. There will be a \$25 service charge for refunds; there will be no refunds after October 15, 2012.
6. Exhibitors must complete the Wisconsin Vendors/ Sellers Tax Form. Wisconsin state law requires us to forward the names and addresses of all exhibitors. See [www.revenue.wi.gov](http://www.revenue.wi.gov) website for additional information.
7. **Exhibitors must supply their own tables and chairs. (NO EXCEPTIONS)**
8. To avoid damaging floors, all displays must have covered feet or be set up on mats.
9. Exhibitor's booth numbers will be issued when you check-in on the morning of the craft expo.
10. Manufactured, flea market or bake sale items are not allowed in the craft expo.

If you have a concern, please contact us via e-mail: [expo@hartfordwomensclub.org](mailto:expo@hartfordwomensclub.org)  
or Sue Lisko at 262.673.5440 (M - F) 5:30 – 8:30 PM

----- Cut Here -----

**Please send application, payment, tax form and photos to:  
GFWC Hartford Women's Club, 7613 Pond Road, Hartford, WI 53027**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

*(Please print)*

**Select Booth Size:**

**Select Location:**

Standard	10' x 9' deep	\$100	_____	Gym	_____
Super	15' x 9' deep	\$145	_____	Lobby	_____
Double	20' x 9' deep	\$190	_____	Cafeteria	_____
Special	25' x 9' deep	\$235	_____	Hallway	_____
				Anywhere	_____

Describe Craft: \_\_\_\_\_

Special Requests: \_\_\_\_\_

***I agree the GFWC Hartford Women's Club and Hartford Union High School will not be held liable or responsible for the loss and/or damage of displays or materials.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Signature is required)*

Received	Acknowledged	Booth No.	Tax Form	Amount